

Appendix B - SIEC

Operating Principles Document Public Safety Communications Advisory Commission (PSCC)

Committee

The SIEC is a standing committee of the Public Safety Communications Advisory Commission (PSCC).

The SIEC is an advisory committee that advises the PSCC on technical and operational communication interoperability matters.

The PSCC takes the recommendations of the SIEC into consideration, but is under no obligation to follow such recommendations.

Members

The SIEC shall have five members.

PSCC Commissioners, by vote of a quorum of its members, shall appoint two co-chairs / members of the SIEC who shall serve until they no longer serve as Commissioners, resign or are replaced by a vote of the quorum of the PSCC.

The SIEC co-chairs are responsible for unanimously selecting the other three members of the SIEC. If there is a vacant co-chair position, the remaining co-chair shall not select any new members of SIEC until the two co-chairs are seated.

Meetings

SIEC shall meet quarterly or more often as determined by the committee.

All SIEC meetings shall be managed by the PSIC office and shall be conducted in an open public meeting format.

Workproduct

All assignments worked on by the SIEC shall be performed at the request of or with the consent of the PSCC.

An SIEC co-chair or other designated member shall make presentations regularly at PSCC meetings to enable the PSCC to receive continual updates and to facilitate PSCC to provide detailed guidance to the work of the Committee.

Any work products produced by the SIEC and submitted to the PSCC shall be reviewed in a PSCC meeting. [Note: All PSCC are open public meetings.]

SIEC Workgroups

Workgroups shall be formed from time to time to enable informal collaboration on matters under consideration by the SIEC.

These workgroups can be standing groups or ad-hoc groups formed and disbanded as needed.

The workgroup meetings shall NOT be public meetings.

Active workgroups shall report on their activities and provide related recommendations at SIEC (open, public) meetings.

Any interested member of the public safety community that PSCC serves shall be eligible to serve on appropriate SIEC workgroups. Workgroups may have additional criteria for participation established by SIEC to enable efficient accomplishment of the workgroup's purposes.